MANDATORY INFORMATION TO BE CONTAINED IN EXCLUSIVE LISTINGS TO BE TRANSMITTED OVER THE RLS

Unless otherwise specified, exclusive Listing must be disseminated via the RLS and transmitted to all other Participants in the RLS simultaneously with any public dissemination of such Exclusive Listing. (See Article I, Section 5)

**Listing Information**

- Board Approval Required (Y/N)
- Borough
- Co-Broke Agreement Type (for New Developments- REBNY/Non-REBNY/Other)
- Co-Broker’s Commission
- Exclusive Agent(s)
- Exclusive Agent(s) E-mail Address
- Exclusive Agent(s) Telephone Number
- Exclusive Firm
- Exclusive Listing Expiration Date (Hidden Field)
- First Showing Date (needs to be defaulted to the date the listing is entered)
- Showing Instructions
- IDX Entire Listing Display (Y/N)
- Listing Date
- Listing Status
- Listing Type (Co-Exclusive, etc…)
- Listing URL
- Number of Bathrooms
- Number of Baths Full
- Number of Baths Half
- Number of Bedrooms
- Number of Rooms
- Open House(s)
- Price
- Sort Order (Photo Sort Order)
- Unit Number
- VOW Entire Listing Display (Y/N)
- VOW Address Display (Y/N)
- VOW Consumer Comment (Y/N)
- VOW Automated Valuation (Y/N)

**Condo/Coop Information:**

- Apartment Number
- Flip Tax
- Maintenance or Common Charges
- Percent of Common Elements
- Max Financing
- New Development (Y/N)
- Ownership Type (Condo/Co-op/Condop)
- Washer/Dryer Allowed Y/N

**Townhouse Information:**

- Garage
- Number of Units
- Property Width
- Townhouse Block & Lot
- Total Legal Rooms
### Rental:
- Available Date/Time
- Commission for Rentals
- Commission Type (Collect Your Own Fee/Owner Pays/Co-broke)
- New Development (Y/N)
- Furnished Rent Price
- Furnished/Un-Furnished (Min / Max Leased Months)
- Lease Term
- Owner Pays
- Free Rent
- Bonus
- Concessions
- Washer Dyer Allowed Y/N
- Pet Policy

### Building Information:
- Building Ownership / Type
- Block & Lot
- County
- Elevator
- Garage (Y/N)
- Lobby Attendant (FT; PT or Y/N)
- Number of Floors
- Number of Units
- City
- State
- Street Name
- Street Number
- Street Suffix
- Borough
- Neighborhood
- Sub-let Policy for Building (Y/N)
- Zip Code
- Pet Policy
- Latitude (Provided by Listing Vendor)
- Longitude (Provided by Listing Vendor)

### After Contract Signed:
- Contract Date
- Contract Signed Status

### After Closing / Lease Signed:
- Closing Price (See Definition D) or Rental Price
- Sold or Leased Date